

1. **“Confidential” Materials.** “Confidential” materials are documents or information so designated by the producing party. A party disclosing or producing the information, documents or things, that it believes to be “Confidential” may designate the same as “Confidential” or by using some similar designation, or by designating in writing (by correspondence or otherwise) that some or all documents produced are “Confidential.” A party shall make the designation of “Confidential” only as to material which that party reasonably and in good faith believes is confidential and entitled to protection. Any such designation shall be made at the time answers to interrogatories or answers to requests for production are served; or at the time that tangible things or copies of the documents are furnished to a party conducting such discovery. If upon review any party believes that any documents, information, or tangible items designated by a designating party are not “Confidential” as defined herein above, then

the party may challenge such designation under the procedures set forth in paragraph 12 below.

- a. If timely corrected, an inadvertent failure to designate qualified information or items as “Confidential” does not, standing alone, waive the Designating Party’s right to secure protection under this Order for such material. If material is appropriately designated as “Confidential” after the material was initially produced, the Receiving Party, on timely notification of the designation, must make reasonable efforts to assure that the material is treated in accordance with the provision of this Order.

2. **Scope of “Confidential” Designation.** The special treatment accorded the documents designated “Confidential” under this Order shall reach:

- a. All documents designated “Confidential” under the terms of this Order;
- b. All copies of such documents;
- c. Any deposition transcript or exhibit, or portion thereof, that discusses such documents;
- d. Any deposition transcript or portion thereof that is designated “Confidential” under the terms of this Order; and
- e. All information contained in such documents or depositions.

3. **Restrictions on Disclosure of “Confidential” Materials.** Except with written prior consent of all parties and except as provided elsewhere in this Order, all materials produced in this suit that are designated “Confidential” shall be used solely for the preparation and trial of this suit (including any appeals and retrials), and shall not be used for any other purpose, including business, governmental or commercial, or in any other adminis-

trative, arbitration or judicial proceedings or actions. Materials designated “Confidential,” and all information in them, may not be disclosed, divulged, revealed, described, paraphrased, quoted, transmitted, disseminated or otherwise communicated to any person other than:

- a. The parties to this litigation or Court personnel;
 - b. Counsel for parties in this suit;
 - c. Administrative assistants, paralegal assistants, and all other employees of such counsel who are assisting in the prosecution and/or defense of this suit;
 - d. Actual or potential deposition or trial witnesses to testify concerning the suit;
 - e. Outside consultants and experts retained for the purposes of assisting counsel and the parties in the prosecution and/or defense of this suit.
4. **Certification of Compliance.** No person authorized to receive access to “Confidential” materials under the terms of this Order (except for those persons identified in paragraph 3(a)-(c) of this Order) shall be granted access to them until such person has read this Order and agreed in writing to be bound by it pursuant to the form attached to the Order as Exhibit 1. These written agreements (in the form of Exhibit 1) shall be maintained by counsel for the parties and made available upon Order of the Court to any party.
5. **Use of “Confidential” Materials at Depositions.** Any “Confidential” materials marked as deposition exhibits shall be sealed separately from the remainder of the deposition transcript and exhibits. When a party uses or refers to “Confidential” materials at a deposition, at the request of the party asserting confidentiality, the portion of the deposition transcript that relates to such documents or information shall be stamped “Confidential”

and sealed separately from the remainder of the transcript, and shall be treated as “Confidential” under the provisions of this Order.

6. **Designating Portions of the Deposition Transcripts Confidential.** Any party may, within thirty (30) days after receiving a deposition transcript, designate portions of the transcript, or exhibits to it, as being “Confidential.” Confidential deposition testimony or exhibits may be designated by stamping the exhibits “Confidential,” or by underlining the portions of the pages that are confidential and stamping such pages “Confidential.” Until expiration of the 30-day period, the entire deposition transcript, and all exhibits to it, will be treated as confidential under the provisions of this Order. If no party timely designates testimony or exhibits from a deposition as being “Confidential,” none of the deposition testimony or exhibits will be treated as confidential. If a timely “Confidential” designation is made, the confidential portions and exhibits shall be sealed separately from the remaining portions of the deposition, subject to the right of any party to challenge such designation under paragraph 12.

7. **Use of “Confidential” Materials in Papers Filed with the Court.** Materials designated “Confidential” (including, but not limited to, the items detailed in paragraph 2, above), and all information in them, may be discussed or referred to in pleadings, motions, affidavits, briefs or other papers filed with the Court, or attached as exhibits to them, only if, and to the extent that, the filing party determines, in good faith, that it is reasonably necessary to do so.

- a. The filing party shall have an affirmative duty to eliminate from its filing any portion of the “Confidential” material that is not reasonably necessary, including by excerpting or redacting unnecessary “Confidential” material.
- b. Prior to filing, the filing party must confer with opposing counsel in a good faith effort to determine whether it is necessary to file “Confidential” materials. Without limitation, the parties shall discuss whether the need to file “Confidential” material can be eliminated or minimized by stipulation or other means. If an agreement cannot be reached to eliminate the need to file “Confidential” material, the filing party shall allow the other party ten (10) days to file a motion to seal the “Confidential” material.
- c. The parties shall comply with the Individual Rules of Practice of Judge Vernon S. Broderick regarding redaction.

8. **Use of “Confidential” Materials in Court.** Materials designated “Confidential,” and all information in them or derived from them, may be used or offered into evidence at the trial of this suit, or at any hearing in this litigation, provided that when using “Confidential” materials in Court, counsel for the party using the “Confidential” materials shall take steps to insure against inadvertent disclosure of the “Confidential” materials to persons not subject to this Order.

- a. If any party desire that materials, which are or contain confidential information be filed with the Court, that party shall give opposing counsel ten (10) days’ notice. Thereafter, any party objecting to said filing may file a motion requesting that the papers be filed under seal

9. **Non-Termination and Return of Materials.** The provisions of this Order shall continue to apply to all “Confidential” materials and information after this suit has been terminated. Upon termination of this suit, including all appeals, the parties shall return all “Confidential” materials to the producing party. Alternatively, the parties and/or any producing party may agree in writing on appropriate methods of destruction.
10. **No Admissions.** Nothing contained in this Order, nor any action taken in compliance with it, shall operate as an admission by any party that a particular document or information (1) is, or is not, confidential; (2) is, or is not, admissible into evidence for any purpose; and (3) is, or is not, subject to inclusion in any “administrative record” filed in this cause.
11. **Interim Protection.** “Confidential” materials produced by any party in response to discovery requests served after the filing of the complaint in this suit and prior to the entry of this Order by the Court shall be subject to the provisions of this Order to the same extent as if this Order has been entered by the Court, unless the Court directs otherwise.
12. **Procedures for Challenging “Confidential” Designation.** If upon review any party believes that any materials, information or tangible items designated by a designating party are not “Confidential,” then the party may challenge the designation by notifying the designating party within thirty (30) days of receipt of the material, information or tangible item. The written notice must specifically identify the challenged materials, information or tangible items by bates numbered pages where available. The designating party must then seek a protective order from the Court for such materials, information or tangible items. Failure to file a Motion for Protective Order within fourteen (14) days of receiving

the notification of a party's challenge to the designation shall cause such materials, information or tangible items to be excluded from the provisions of this Order. At all times, the designating party bears the burden of proving the materials, information or tangible items contain information appropriately subject to a Protective Order. The filing of a Motion for Protective Order by the designating party within the time limit set forth above shall preserve the designation of said materials or items until a ruling by this Court on the Motion for Protective Order or the dismissal of this action.

SO ORDERED this ____ day of _____ 2021.

SARAH NETBURN, U.S.M.J.

ROBINSON & COLE LLP

By: _____

Patrick W. Begos
1055 Washington Boulevard
Stamford, CT 06901-2249
Phone: (203) 462-7500
pbegos@rc.com
Attorneys for Defendant

RIEMER HESS LLC

By: _____

Jennifer L. Hess
275 Madison Avenue
New York, NY 10016
Phone: (212) 297-0700
jhess@riemerhess.com
Attorneys for Plaintiff

SO ORDERED.

SARAH NETBURN

United States Magistrate Judge

Dated: June 25, 2021
New York, New York

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MICHELLE CHICCO,	:	Case No. 1:20-cv-10593-VSB-SN
	:	
Plaintiff,	:	
	:	
-against-	:	
	:	
FIRST UNUM LIFE INSURANCE COMPANY,	:	
	:	
Defendant.	:	
	:	
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In consideration of the disclosure to me of certain information which is subject to a Protective order of this Court I state as follows:

- Signature: _____
- Name: _____
- Date: _____